

SCHOOL BOARD OF EDUCATION MEETING

MONDAY, FEBRUARY 9, 2015

SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, February 9, 2015 at 7:00 pm in the High School IMC. The meeting was called to order by President Wolff.

II. Establish Quorum

Members present: Jane Wesely, Robert Wolff, Mandy Hoogesteger, Dick Koeshall, and Julie Strenn. Administration present: Terry Reynolds, District Administrator; Mark Weddig, Senior High Principal; Kim Fischer, Elementary Principal; Jeff Gast, Finance Director; and Joe Dostal, Food Services Director.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Julie Strenn, seconded by Jane Wesely to approve the agenda for the February 9, 2015 meeting of the Pittsville School Board of Education. Motion carried.

V. Public Comments – No public comments.

VI. Consent Agenda Items

- A. Minutes of the Regular Meeting of January 12, 2015
- B. General Fund Invoices
- C. Approve State Academic Excellence Scholarship Recipient
- D. Approve State Technical Excellence Scholarship Recipient
- E. 2015 Spring Election
 - 1) Approve Paper Ballots for Town of City Point and Town of Finley
 - 2) Approve Board of Canvassers (Tami Hahn, Sue Masephol)

Motion was made by Jane Wesely, seconded by Julie Strenn, to approve items on the Consent Agenda. Motion carried.

VII. Financial

A. Financial Status of the District. Financial status of the District was discussed with the Board.

B. January 9, 2015 Membership Count - 602 students, up 2 from our September count of 600.

C. Food Service Program

- 1) Consider Hiring Food Service Consultant Services

Motion was made by Julie Strenn, seconded by Jane Wesely, to approve hiring Marilyn Hurt to provide Food Service consultant services as recommended by the Administration. Motion carried.

VIII. Reports

A. High School Principal

B. Elementary Principal

The Principals updated the Board on various testing and curricular activities taking place in the elementary and high schools.

IX. District Administrator Report

- A. First Reading of Policy 840: Public Gifts to Schools and Sponsorship
- B. First Reading of Policy 840-Rule: Guidelines for Acceptance of Gifts to Schools and Sponsorships
- C. First Reading of Policy 940: Naming Facilities
- D. First Reading of Policy 940-Rule: Criteria for Naming a School or Other Facility or Area after a Person
- E. First Reading of Policy 633: Post-Issuance Compliancy Policy for Tax-Exempt and Tax-Advantage Obligations and Continuing Disclosure
- F. First Reading of Policy 633.1-Rule: Post-Issuance Compliance Policy

Motion was made by Mandy Hoogesteger, seconded by Dick Koeshall, to approve Policies 840, 840-Rule, 940, 940-Rule, 633, 633.1-Rule to move forward for the second and final readings in March. Motion carried.

G. Future District Facility / Program Needs - The Board received a list of facility, equipment, and program needs which can be used for developing budgetary priorities in coming years.

X. The Board will move into Closed Session pursuant to Wisconsin State Statute - 19.85(1)(c)

Motion was made by Mandy Hoogesteger, seconded by Jane Wesely, to move into Closed Session as per Wisconsin State Statute – 19.85(1)(c). President Wolff directed the Clark to take a roll call vote:

Jane Wesely	Yes	Dick Koeshall	Yes	Mandy Hoogesteger	Yes
Bob Wolff	Yes	Julie Strenn	Yes		

- 1) Consider Resignation of Staff Member(s)
- 2) Consider Hiring Library Media Specialist for the Remainder of the 2014-2015 School Year
- 3) Consider Hiring Middle School Teacher
- 4) District Administrator Evaluation

XI. Move out of Closed Session

Motion was made by Mandy Hoogesteger, seconded by Julie Strenn, to move out of closed session. Motion carried.

XII. Act upon Closed Session

- 1) Motion was made by Julie Strenn, seconded by Mandy Hoogesteger, to approve the resignation of Tracy Neve as Middle School Teacher effective February 17, 2015. Motion carried. *The Board thanked her for her many years of service to the Pittsville School District.*
- 2) Motion was made by Dick Koeshall, seconded by Jane Wesely, to approve hiring Natalie Smick-Timms as a Library Media Specialist for the remainder of the 2014-2015 school year. Motion carried.
- 3) Motion was made by Julie Strenn, seconded by Mandy Hoogesteger, to approve Administration’s top choice as a Middle School Teacher. Motion carried.

XIII. Adjourn

Motion was made by Julie Strenn, seconded by Jane Wesely, to adjourn at 10:03 p.m. Motion carried.

Julie Strenn, School Board Clerk

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	108,705.93	0.00	206,115.55	314,821.48
21	Special Projects Fund	-4,965.20	0.00	4,965.20	0.00
27	SPECIAL EDUCATION FUND	0.00	-92,925.67	92,925.67	0.00
50	FOOD SERVICE FUND	-7,191.20	0.00	7,191.20	0.00
60	Student Activities Fund	0.00	0.00	0.00	0.00
72	Scholarship Fund	-250.00	0.00	250.00	0.00
***	Fund Summary Totals ***	96,299.53	-92,925.67	311,447.62	314,821.48

***** End of report *****

Fd Func	2012-2013		2013-2014		2013-2014		2014-15		ACTIVITY TO DATE
	FY Activity	Budget	Budget	Thru 6/30/2014	Original Budget	2014-15	ACTIVITY		
Grand Expense Totals	8,425,779.57	8,740,082.53	8,642,986.52	9,469,370.00	9,469,370.00		5,879,045.85		

Number of Accounts: 1108

***** End of report *****

Fd Func	2012-2013	2013-2014	2013-2014	2013-2014	2014-15	ACTIVITY
	FY Activity	Budget	Thru 6/30/2014	Original Budget	TO DATE	
Grand Revenue Totals	8,585,211.85	8,732,784.07	8,626,444.32	11,510,308.00	8,308,053.23	Number of Accounts: 80

***** End of report *****

ACCOUNT_NUMBER	FUNCTION	February 2014-15		2014-15		Ending Balance
		Beginning Balance	February 2014-15 Debits	February 2014-15 Credits	YR Debits	
Grand Asset Totals		2,378,011.22	1,381,469.25	3,981,474.26	12,297,015.75	2,677,403.39
Grand Liability Totals		-514,863.48	3,060,124.41	1,032,650.07	12,605,517.68	-194,313.75
Grand Equity Totals		-1,863,147.74	686,696.41	114,165.74	6,059,908.79	-2,483,089.64
Grand Totals		0.00	5,128,290.07	5,128,290.07	30,962,442.22	0.00

Number of Accounts: 83

***** End of report *****

ACCOUNT NUMBER	FUNCTION	February 2014-15		2014-15		Ending Balance
		Balance	Debits	2014-15 Credits	YR Debits	
Grand Asset Totals		14,460.98	47,433.40	48,320.88	373,213.71	5,408.09
Grand Liability Totals		-9,460.98	50,732.44	48,530.99	342,341.08	-13,669.10
Grand Equity Totals		-5,000.00	22,195.88	23,509.85	167,034.83	8,261.01
Grand Totals		0.00	120,361.72	120,361.72	882,589.62	0.00

Number of Accounts: 20

***** End of report *****

Ed T Loc	Obj	Func	Prj	Obj	2014-15 Original Budget	2014-15 Budget Transfers	2014-15 Revised Budget	2014-15 Activity	2014-15 Year %	Unencumbered Balance
50	E	2	---	*SUPPORT SERVICES	247,000.00	0.00	247,000.00	150,351.73	63.54	96,648.27

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50 - *FOOD SERVICE FUND

0.00	0.00	0.00	-13,261.01	0.00	13,261.01
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ACCOUNT NUMBER	FUNCTION	February 2014-15		February 2014-15		2014-15		Ending Balance
		Balance	Debits	Credits	YR Debits	YR Credits		
Grand Asset Totals		79,220.84	12,532.19	14,295.07	89,337.10	91,297.09	77,470.85	
Grand Equity Totals		-79,220.84	8,022.99	6,260.11	48,425.72	46,465.73	-77,470.85	
Grand Totals		0.00	20,555.18	20,555.18	137,762.82	137,762.82	0.00	

Number of Accounts: 54

***** End of report *****

ACCOUNT NUMBER	FUNCTION	February 2014-15		February 2014-15		2014-15	2014-15	Ending
		Balance	Debits	Credits	YR Debits			
Grand Asset Totals		37,186.89	46,872.72	40,498.56	151,379.23	142,202.20		46,363.92
Grand Liability Totals		-37,186.89	34,124.40	40,498.56	137,083.67	146,260.70		-46,363.92
Grand Equity Totals		0.00	117.34	117.34	11,802.22	11,802.22		0.00
Grand Totals		0.00	81,114.46	81,114.46	300,265.12	300,265.12		0.00

Number of Accounts: 33

***** End of report *****

BALANCE SHEET- Feb 28, 2015-SCHOLARSHIPS FUND (Date: 2/2015)

ACCOUNT NUMBER	FUNCTION	February 2014-15		2014-15		Ending Balance
		Beginning Balance	Debits	Credits	YR Debits	
Grand Asset Totals		225,127.19	750.78	750.00	7,646.32	224,873.51
Grand Equity Totals		-225,127.19	250.00	250.78	2,500.00	-224,873.51
Grand Totals		0.00	1,000.78	1,000.78	10,146.32	0.00

Number of Accounts: 10

***** End of report *****

Fd T Loc Obj Func Prj Obj	2014-15		2014-15		2014-15		2014-15		Unencumbered	
	Original Budget	Budget Transfers	Revised Budget	Activity	Year %	Balance	Year %	Balance	Year %	Balance
Grand Revenue Totals	150,000.00	0.00	150,000.00	150,000.00	100.00	0.00	100.00	0.00		0.00
Grand Expense Totals	106,312.00	0.00	106,312.00	0.00	0.00	106,312.00	0.00	106,312.00		106,312.00
Grand Totals	43,688.00	0.00	43,688.00	150,000.00	343.34	106,312.00	343.34	106,312.00		106,312.00
	Profit		Profit	Profit		Loss		Loss		Loss

Number of Accounts: 5

***** End of report *****

BALANCE SHEET- Feb 28, 2015 - DEBT SERVICES FUND 38 (Date: 2/2015)

ACCOUNT NUMBER	FUNCTION	February 2014-15		February 2014-15		2014-15		Ending Balance
		Balance	Debits	Credits	YR Debits	YR Credits		
Grand Asset Totals		0.00	150,000.00	150,000.00	300,000.00	150,000.00	150,000.00	
Grand Equity Totals		0.00	0.00	0.00	0.00	150,000.00	-150,000.00	
Grand Totals		0.00	150,000.00	150,000.00	300,000.00	300,000.00	0.00	

Number of Accounts: 4

***** End of report *****

Ed T Loc Obj Func Prj Obj	2014-15 Revised Budget	February 2014-15 Debits	February 2014-15 Credits	2014-15 Activity	2014-15 Year %	Encumbered Amount	Unencumbered Balance
Grand Revenue Totals	2,560,000.00	0.00	249.96	2,560,249.96	100.01	0.00	-249.96
Grand Expense Totals	560,000.00	0.00	0.00	659,275.00	117.73	0.00	-99,275.00
Grand Totals	2,000,000.00	0.00	249.96	1,900,974.96	95.05	0.00	99,025.04
	Profit			Profit			Profit

Number of Accounts: 9

***** End of report *****

ACCOUNT NUMBER	FUNCTION	February 2014-15		February 2014-15		2014-15		Ending Balance
		Balance	Debits	Credits	YR Debits	YR Credits		
Grand Asset Totals		0.00	1,900,974.96	1,900,725.00	7,680,249.96	5,779,275.00	1,900,974.96	
Grand Equity Totals		0.00	0.00	249.96	659,275.00	2,560,249.96	-1,900,974.96	
Grand Totals		0.00	1,900,974.96	1,900,974.96	8,339,524.96	8,339,524.96	0.00	

Number of Accounts: 5

***** End of report *****